



Youth Educator Grant Webinar

October 2024

Hello and welcome! My name is Liz Brownlee. I'm the Youth Educator Grants Coordinator. I've been a youth educator in the past, and I'm also a sustainable farmer.

Today's webinar is about North Central SARE's Youth Educator Grant Program.

Welcome to this webinar about how to apply for an NCR-SARE Youth Educator grant.

This PowerPoint is available on the NCRSARE website at:
<https://northcentral.sare.org/grants/apply-for-a-grant/farmerrancher-grant/>

YOUTH EDUCATOR GRANTS

Purpose

This grant help educators implement new or innovative sustainable ag efforts, or expand existing efforts. Sharing with other educators is critical.

Funding

Up to \$6,000

Deadline

Nov 7, 2024
4pm Central

Who's Eligible

Youth Educators in the "North Central Region"

Willie Patmon, SARE Project YENC23-201



Let's make sure you're in the right place:

These grants are for...

Youth Educator Grant projects provide opportunities for educators in the North Central Region to implement new or innovative sustainable agriculture education methods, or significantly expand existing efforts. Educators use the grants to encourage young people to try sustainable practices (farming and ranching that is ecologically sound, economically viable, and socially responsible), and see sustainable agriculture as a viable career option. Educators share about their efforts, helping equip their peers to implement sustainable agriculture

education.

TODAY, WE'LL COVER:

- What's SARE?
- Youth Educator Grant basics:
 - Examples of funded projects
 - What expenses you can and can't fund
 - Why outreach is so important
 - How the timeline and cash flow work
- What you need to include in your proposal
- Where to find help
- Q & A
- Bonus: Step-by-step instructions for using the SARE online grant system

Willie Patmon, SARE Project YENC23-201



We'll pause for questions twice during this webinar, so please add them to the chat or note them down to ask later.

All About SARE and Our Grants



What is SARE?

Sustainable
Agriculture
Research &
Education



SARE stands for....

What is SARE's Mission?

To advance sustainable innovations to the whole of American agriculture.



Visit www.sare.org or
www.northcentral.sare.org

Photo credit: Carol Flaherty

NORTH CENTRAL
SARE
Sustainable Agriculture
Research & Education

What is SARE?



+

Grants for
innovative
ideas

SARE has two main components: our grants (that's what we'll talk about today) but also SARE Outreach:

SARE Outreach is the national outreach group for SARE. They work with SARE's regions to share grantee research results with farmers, ranchers, educators, consumers and others interested in sustainable agriculture. SARE publications cover a wide variety of sustainable agriculture topics in many formats, from books on cover crops and building soil health to bulletins on managing rangeland and water resources to online resources like YouTube videos and Topic Rooms that cover subjects such as high tunnels and small ruminants.

SARE Outreach materials and information on all funded SARE grant projects can be found on the SARE website: www.sare.org Most resources are free to download and print bulletins can also be ordered for free.

Look at the Project Reports tab on the NCR-SARE website to see reports from funded projects at: <https://northcentral.sare.org/project-reports/> When you first start thinking about your grant idea, check the SARE project reports and other resources to see how you can build on previous work instead of repeating it. This will make your grant proposal more competitive.

A Different Kind of Grant Program

SARE was started in 1988, to be a:

- decentralized,
- science-based,
- grassroots,
- practical,
- problem-solving, and
- inclusive

competitive grant-making and
outreach program.



The program is run by four regions—North Central, Northeast, South, and West, each guided by a volunteer Administrative Council that makes grants and sets regional priorities. SARE is a decentralized, grassroots grant program which means that each of the four regions makes its own funding decisions, including what type of grant programs to offer in their respective region.

NCR-SARE's proposal review teams and the governing Administrative Council include farmers and ranchers, educators, researchers and personnel from state and federal agencies.

The Farmer Rancher Grant Review committee is made up mostly of farmers and ranchers representing all 12 states in the North Central Region. When you write a Farmer Rancher Grant, this is the audience you are addressing: farmers and ranchers from the North Central Region. They are interested in practical proposals and accurate budgets.

We have a strong commitment to diversity. Proposals that involve farmers, ranchers, or youth from historically-underserved* populations are encouraged. *USDA defines historically-underserved audiences to include socially-disadvantaged producers, limited-resource producers, beginning farmers/ranchers, and veterans. They further define socially-disadvantaged farmers and ranchers as belonging to the following groups: American Indians or Alaskan Natives, Asians, Blacks or African Americans, Native Hawaiians or other Pacific Islanders, Hispanics, and women.

The SARE Model

Successful SARE grantees are engaged in projects that are guided by the three principals of sustainability.



Photo credit Scarlet Salamone, SARE Project FNC22-1350



Sustainable agriculture emphasizes the Economic, Environmental, and Social Impacts of agriculture. In your proposal, you should explain how your project addresses each of the three parts of sustainable agriculture, even if it emphasizes one part over the others.

Simply put, Sustainable Agriculture is:

- Ecologically sound
- Economically viable
- Socially responsible

Or to put it another way, it involves:

- Sustaining and improving the environmental quality and natural resource base on which agriculture depends
- Improving the economic viability of farmers/ranchers and associated agricultural businesses
- Enhancing the quality of life for farmers/ranchers, communities, and society as a whole

Stakeholder Involvement

SARE grants explore problems identified by farmers and ranchers.

Farmers and ranchers are involved in SARE research and outreach.



As in all successful SARE projects, farmers and ranchers are considered major stakeholders in the project's research, demonstration and outreach process.

Applicants for the Farmer Rancher Grant Program must identify specific problems and potential solutions to those problems.

This grant program is for sustainable agriculture research or demonstration and education projects; NOT for start up costs or everyday farming expenses except those directly related to the project.

Projects that involve whole farm systems research and education are encouraged.

Livestock projects need to comply with reasonable animal care requirements to ensure that animals are properly cared for.

Projects that include a youth component are also welcome and encouraged.

The SARE Portfolio

- Cover crops and soil health
- Crop diversification
- High tunnels and season extension
- Marketing and local food systems
- Pastured livestock / grazing systems
- Pollinators and biodiversity
- Small ruminants / poultry / cattle
- Sustainable pest / weed management
- Systems research
- Urban agriculture
- Water quality and nutrient management
- ...and much more



NCR-SARE has awarded **more than \$100 million worth of competitive grants** to help advance farming systems that are economically viable, environmentally sound, and socially responsible through a nationwide research and education grants program.

Past Farmer Rancher award recipients have been given grants to studying topics such as:

- Agroecology; Agroforestry
- Alternative Grains as Animal Feed
- Beneficial Insects, Pollinator Habitat
- Cover Crops; Crop/Landscape Diversity
- Educating/Mentoring New Farmers/Ranchers
- Farmland Access • Food Sovereignty
- Holistic Farming & Ranching
- Integrated Pest Management (IPM)
- Labor Needs and Issues

- Organic Agriculture; Permaculture
- Poultry, Small-Scale Livestock
- Proactive Weed Management
- Quality of Life Issues for Family/Community
- Regenerative Agriculture
- Renewable Energy
- Managed Grazing; Soil Health
- Value-Added & Direct Marketing
- Water Quality Improvement/Wetlands

NCR-SARE

Youth Educator Grant



WHAT DO SARE YOUTH EDUCATOR GRANTS FUND?

These grants help youth educators encourage youth to try sustainable practices and explore sustainable agriculture as a viable career option.

Outreach to other educators helps these funds ripple out by helping other educators feel more equipped to teach about sustainable agriculture.

Willie Patmon, SARE Project YENC23-201



Our Youth Educator grants do multiple things at once:

- Help educators encourage youth to try sustainable practices and explore sustainable ag as a career
- Create a ripple effect among educators by sharing what worked with your project, so others can follow your good example.

Example: AgriCulinary Internship

FNC22-183: Agri-culinary Project's
Goal: Implement a farm to school action
plan:

- Increase students' understanding of organic farming practices
- Introduce youth to sustainable ag career opportunities
- Provide teachers with professional development workshops to administer cross-curriculum ag education



Let's look at an example of a recent project.

Summary: EarthDance Organic Farm School is a 14-acre urban farm in the heart of Ferguson, MO.

In partnership with the local Ferguson-Florissant School District, they have developed a plan to support farm to school curriculum in all district schools. This SARE-YE project represents the launch of the implementation of the Farm to School Action Plan, and will focus on implementing an Agri-culinary Education program for the District's Innovation High School. Students participating in the agri-culinary internship will learn about career opportunities in agriculture and the culinary arts, as well as sustainable agricultural practices through hands-on activities. EarthDance will also provide workshops for teachers' professional development to support school garden education.

Example: AgriCulinary Internship

Outcomes:

- Internship program for high schoolers
- “What’s Fresh” visits to Elementary
- Published an internship project guide
- Secured 5 additional grants
- Forged 4 new working collaborations



<https://youtu.be/VQPVilaUM9U?si=FbZvBzX2-JNxUcX0>

We featured this project on our youtube series “Farming Matters,” which highlights recent grantees. Watching these episodes is another way to understand what sorts of projects are funded by SARE, and how other farmers and ranchers have approached their projects. You can watch the entire episode at <https://youtu.be/VQPVilaUM9U?si=FbZvBzX2-JNxUcX0>

YOUTH EDUCATOR GRANT BASICS

- Grants are \$6,000
- Applicants are encouraged to collaborate
- About 15 projects are funded each year in the North Central Region (out of ~60 applications).
- Deadline is Thurs, Nov 7, 2024 at 4pm Central.



Also note:

These grants do not require matching funds.

If you've never applied for a grant before, this is a good one to start with.

WHO CAN APPLY?

A “Youth Educator” could work at or with:

- 4-H, FFA, Jr. MANRRS, Extension
- grade school, middle/high school, community college, college, university
- non-profits
- home-school groups
- farms and ranches!
- etc



We use a broad definition for “youth educator.”

OUTREACH: SHARING WITH OTHER EDUCATORS

Outreach **to other educators** is a key part of SARE Grants. What you learn or develop is not “proprietary.”

Some ways to share:

- Host webinar or workshop
- Post lesson plans for free use
- Series of short videos and/or social media posts
- Article for educator publication
- Present at education conference
- Other?



The folks who apply for and receive SARE Youth Educator grants are innovative educators. We include the outreach portion because we want your work to ripple out, and help other educators feel equipped to bring sustainable agriculture to their classrooms and learning spaces.

WHAT SARE FUNDS CAN BE USED FOR

CAN pay for project expenses

- Educator time
- Farmer time (USDA rate: \$25/hr)
- Supplies
- Travel
- Etc.

CANNOT pay for

- Permanent structures
- Branded attire, promotional items
- Etc.

Jason Schoch, YENC08-022



These are examples, see the Call for Proposals for a full list.

SARE grants CAN pay for expenses directly related to the education project and sharing what you learn with your peers.

Youth Educator Grants CANNOT Fund:

- Day-to-day farming expenses, or most farm startup costs.
- Purchasing land.
- Major infrastructure (Buildings, motorized vehicles, wells, buried irrigation lines, etc).
- Insurance, licenses, warranties.
- Etc.

Example: seed for a community garden space. If it's just seed for growing crops, it IS NOT eligible. But if it's seed that the youth will plant, tend, and/or harvest as part of their youth education experience, then it IS eligible.

WHO DECIDES WHICH PROPOSALS GET FUNDED?

A peer review panel scores each project using criteria that are in the “Call for Proposals.”

Pro Tip: Try scoring your own application (or ask someone else to), and improve it based on that assessment.

Jason Schoch, YENC08-022



WHO DECIDES WHICH PROPOSALS GET FUNDED?

The Review Committee recommends a slate of proposals for funding.

SARE's "Administrative Council" makes the final decisions about which proposals are funded.

Jason Schoch, YENC08-022



YOUTH EDUCATOR GRANT TIMELINE

| Date | Item |
|--------------------------------|--|
| Nov 7, 2024 | Proposals due online by 4:00pm Central |
| Mid Feb 2025 | Applicants notified |
| Mid April – Mid May 2025 | First 75% of funds available to applicants |
| Jan 31, 2026 | Progress Report Due |
| Project end date | Final Report Due |
| After final report is approved | Final 25% of funds are mailed |



HOW DOES THE MONEY WORK?

Cash Flow for 2025 Youth Educator Grant:

- 75% of funds upfront
 - (March/April of 2025)
- 25% after you submit progress report
 - (Due after YOUR end date – latest is Jan 2027)

Plan your grant activities with this cash flow in mind!



It's important to note when grant funds will be available to you. For Youth Educator grants, you receive 75% of the funds upfront because your proposal counts as your "Plan of Work." The remaining funds are distributed after you submit your final report.

Plan your grant activities with this cash flow in mind!

HOW DOES THE MONEY WORK?

Note if you are a Farmer or Rancher: Income is taxable income. Talk to your tax professional about how this income will affect your tax reality.



WHAT REPORTING IS REQUIRED?

- Progress Report (after 1 year)
- Final Report (at end of the project)



If your proposal is funded, you will use SARE's online system to fill out a progress report and a final report. The reports ask questions about how many students you engaged, if and how you reached your objectives, how you shared what you developed or learned with other educators, etc.

How to Write a SARE Youth Educator Grant Proposal



HOW TO WRITE A SARE GRANT PROPOSAL

Four steps:

1. Decide if your idea is a good fit for a SARE grant.
2. Ask for help.
3. Develop your proposal.
4. Use the online system to apply.

Find a more detailed step-by-step plan at
<https://northcentral.sare.org/grants/apply-for-a-grant/>

STEP #1: DECIDE IF YOUR IDEA IS A GOOD FIT.

<https://northcentral.sare.org/>

Youth Educator Grant

About the Youth Educator Grant Program

NCR-SARE recognizes that youth programs are a way to introduce new and exciting farming and ranching options to youth, families, and community members. The Youth Educator program provides opportunities for youth to learn about Sustainable Agriculture (farming and ranching that is ecologically sound, economically viable, and socially responsible). These grants help youth educators encourage youth to try sustainable practices and explore sustainable agriculture as a viable career option.

Outreach to other educators is an important part of this grant. When grantees share about what they learn through their project, they can help other educators feel more equipped to teach about sustainable agriculture.

- Youth Educator Grants are competitive grants for educators to provide programming on sustainable agriculture for youth.
- Youth Educator grants can be up to \$6,000.
- The Youth Educator program aims to fuel and share innovation within sustainable agriculture education. This grant funds projects that are either (a) innovative overall, or in their setting, or (b) significantly expand or improve existing programming.
- Projects may last up to 23 months.
- About 18 projects are funded each year. In 2023, NCR-SARE received 69 proposals and selected 18 proposals for funding.
- A [sample](#) of the call for proposals is available throughout the year, but you should always consult the current call for proposals when applying.
- The annual portfolio of youth educator grant proposals is reviewed and awarded on the

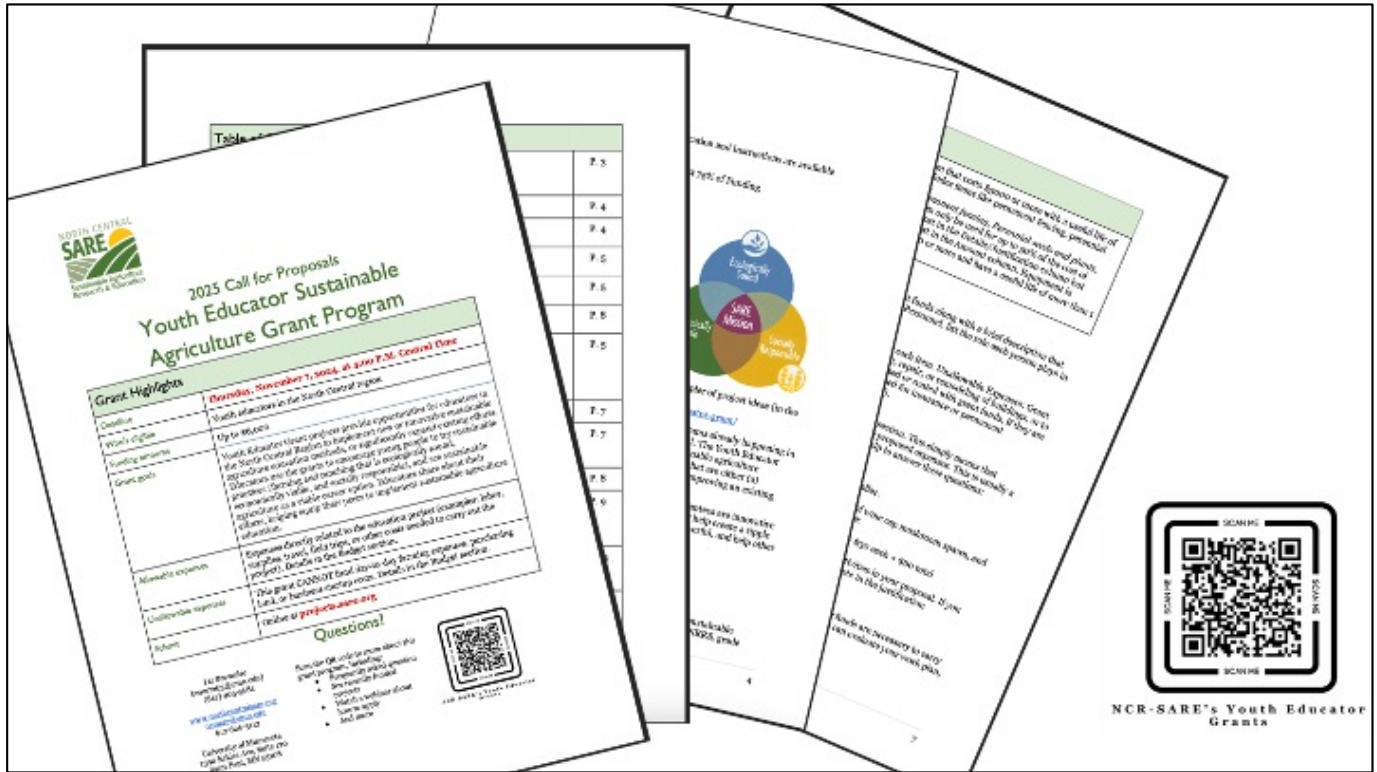


The 2025 Youth Educator Call for Proposals is now available. Read the call for proposals before applying. Deadline is November 7 at 4pm Central. Join us for a [webinar](#) on October 2, 4pm central.



NCR-SARE's Youth Educator Grants

One key tool is the “Call for Proposals” – this is a document specifically designed to help you apply for a SARE grant. Reading it is an excellent first step, and will help you decide if your idea is a good fit for this funding. Find the Call at <https://northcentral.sare.org/Grants/Apply-for-a-Grant/Youth-Educator-Grant/>



The Call is available at <https://northcentral.sare.org/Grants/Apply-for-a-Grant/Youth-Educator-Grant/>

<https://northcentral.sare.org/>

Personal Contact

A unique aspect of NCR-SARE is our personal contact with grantees involved in the program. Liz Brownlee can answer your questions about the program.

Liz Brownlee

Farmer Rancher and Youth Educator Grant Program Coordinator
Phone: 812-405-5681
Email: brow7263@umn.edu

Recent Grant Projects

Click on the links below to access lists of funded project information. You can also view lists of projects that have been funded in your [state](#).

| | |
|---|---|
| Professional Development List of 2023 Professional Development Program Projects | Research and Education List of 2023 Research and Education Projects |
| Youth Educator List of 2023 Youth Educator Projects | Graduate Student List of 2023 Graduate Student Projects |
| Farmer Rancher List of 2023 Farmer Rancher Projects | Partnership List of 2024 Partnership Projects |



NCR-SARE's Youth Educator Grants

When you scroll down to the bottom of that same page, you can see a list of recently funded projects, or search for past projects using the map. These are an excellent way to see if your idea is a good fit for this funding.

NATIONAL SARE PROJECTS WEBSITE

<https://projects.sare.org/>

Search for SARE funded projects to see:

- Has SARE funded similar projects?
- Can you build on that good work?
- Are you the first to try an approach/ curriculum/idea in your setting?

SARE Sustainable Agriculture Research and Education Projects

Projects What We Do Where We Work Grants Resources & Learning

SARE Grants Management System

This site is where results and activities from **SARE** funded projects are reported and applications for grants are submitted.

Search projects to find information from all **SARE** funded projects.

Log in to submit a grant proposal or a report for a SARE funded grant project.

Reset your password if you forgot your password.

Create an account if you would like to submit a grant proposal and do not have an account.

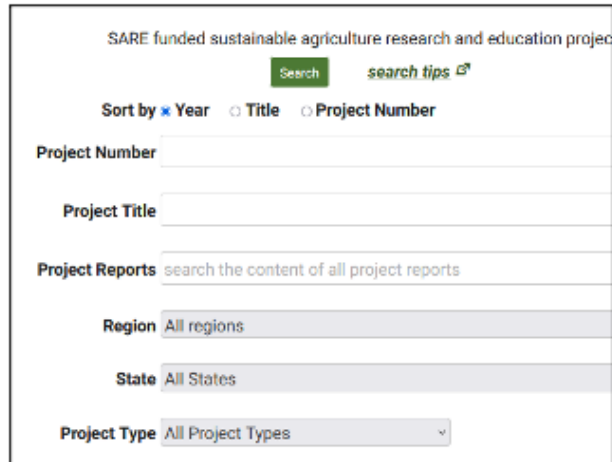
SARE's mission is to advance - to the whole of American agriculture - innovations that improve profitability, stewardship and quality of life by investing in groundbreaking research and education. **SARE's vision is...**

The SARE Grants Database has all projects since 1988. Search the database to see if others have done similar work, and if you can build on their lessons learned.


Note: if you are awarded a grant projects.sare.org will be where you will report on your grant project.

NATIONAL SARE PROJECTS WEBSITE

<https://projects.sare.org/>



SARE funded sustainable agriculture research and education projects

[search tips](#) 

Sort by Year Title Project Number


Project Number

Project Title

Project Reports search the content of all project reports

Region All regions

State All States

Project Type All Project Types 

Look up past SARE projects to see how your work differs or builds on them.

Type in key words under “Project Reports”. Choose the region, state or grant type of interest

- You should look at past grant projects to see how your work builds on past projects and use that information in your preproposal.
- You do not need to create an account to search projects.

STEP #2: ASK FOR HELP

- **SARE Grants Coordinator:**
Liz Brownlee
 - 812-405-5681
 - brow7263@umn.edu
- **SARE State Coordinator**
- **Michael Fields Institute**
 - grants@michaelfields.org
- **Extension Educators, staff at Soil and Water Conservation Districts, etc**



State Programs

SARE state coordinators in every state and island protectorate are charged with training agriculture professionals in sustainable practices and sharing SARE project results with them.

State coordinator responsibilities include professional development—promotion, networking and coordination, especially of SARE-related activities—and communication and evaluation. Activities generally include the following:

- Coordinating annual sustainable agriculture training and educational program opportunities for all new appropriate field office personnel.
- Coordinating updated sustainable agriculture training and education opportunities for current staff.
- Promoting the availability of SARE funding opportunities, program activities and opportunities.
- Raising awareness of SARE Outreach educational materials and services, as well as

Find your State Coordinator

SARE state coordinators in every state and island protectorate are charged with training agriculture professionals in sustainable practices and sharing SARE project results with them.

State Coordinators

Contact your SARE state coordinator

STEP #3: DEVELOP YOUR SARE GRANT PROPOSAL.

- **Project Proposal**

Describe your project: Who, What, When, Where, How, etc.

- **Budget**

What items do you need to carry out the project?

- **Attachments**

Provide supporting documents:

- Letter of Support
- Livestock Care Plan (if applicable)

The Youth Educator Grant proposal has a few main sections.

SECTIONS OF YOUR SARE GRANT PROPOSAL

- **Project Proposal**

Describe your project: Who, What, When, Where, etc.

- **Budget**

What items do you need to carry out the project?

- **Attachments**

Provide supporting documents:

- Letter of Support
- Livestock Care Plan (if applicable)

Pro tip: Draft your proposal in a Word Document or Google Doc for easier editing and collaboration...then copy and paste your text into projects.sare.org.

Let's start by looking at the narrative, where you'll lay out the who, what, when, where, and how.

Pro tip: Draft your proposal in a Word Document or Google Doc for easier editing and collaboration...then copy and paste your text into the SARE system.

PROJECT PROPOSAL

1) Abstract:

Briefly explain your plan to education youth about sustainable agriculture

2) People:

Who is planning and carrying out the project?

3) Objectives:

List the major sustainable agriculture education goals.

4) Project Need

Explain why the community needs this project.

5) Innovation

Explain if this is a new and innovative project, or if it significantly expands or improves an existing project.

- These are the basic questions you will need to answer.

PROJECT PROPOSAL

6) Evaluation

How will you tell if your sustainable agriculture education efforts are successful?

7) Sustainable practices

Which sustainable agriculture practices will youth learn about? How will youth learn?

8) Activities and timeline

List the educational activities, with a timeline.

9) Sharing with Other Educators

How will you share what you've learned with other educators?

- These are the basic questions you will need to answer.

SECTIONS OF YOUR SARE GRANT PROPOSAL

- **Project Proposal**
Describe your project: Who, What, When, Where, etc.
- **Budget**
What items do you need to carry out the project?
- **Attachments**
Provide supporting documents:
 - Letter of Support
 - Livestock Care Plan (if applicable)

You will lay out the budget to support your project.

BUDGET AND “JUSTIFICATION”

What items do you need to carry out the project? Examples:

| Category | Description | Amount | Justification |
|------------------------|--------------------|--------|-------------------------------|
| Materials and Supplies | Wine Cap Mushrooms | \$60 | \$30 each x 2 packages = \$60 |

Here are some example budget “line items.”

Note that the “justification” does NOT require you to explain why an item is necessary. Instead, this is simply the place to show how you calculated the total amount. Be sure to include the cost of the item, the number you need, and the total.

SECTIONS OF YOUR SARE GRANT PROPOSAL

- **Project Proposal**
Describe your project: Who, What, When, Where, etc.
- **Budget**
What items do you need to carry out the project? Details in the Budget section.
- **Attachments**
Provide supporting documents:
 - Letter of Support
 - Livestock Care Plan (if applicable)

You will also need to fill out the “attachments,” depending on your project.

ATTACHMENTS

Letter of Support (a one-page letter including):

- Description of your experience and ability to carry out the project
- Explanation of why the project is needed and how it will benefit the sustainable ag education community
- And perhaps: How the person will support your project (team up on outreach, programming, etc.)

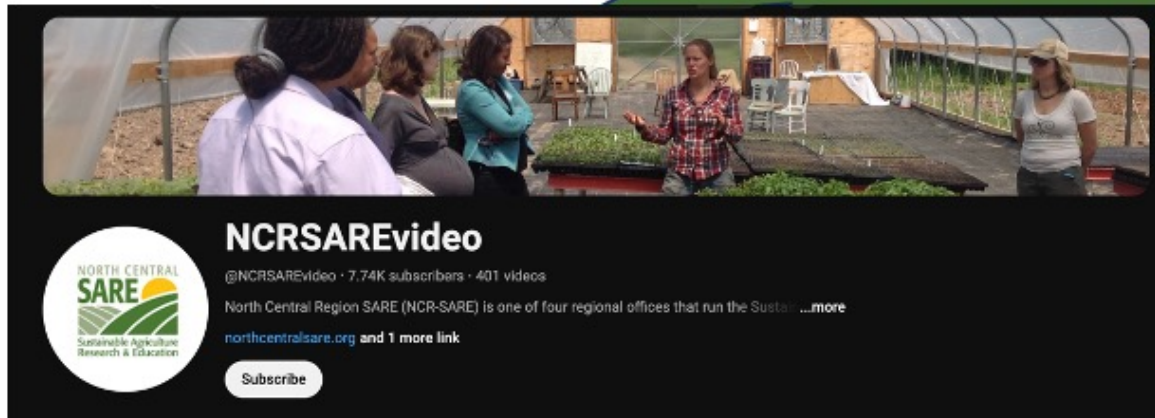
Ask supporters early!

Livestock Care Plan: Everyone fills out question 1. If your project involves vertebrate livestock, you fill out the whole form.

STEP #4: USE ONLINE SYSTEM TO APPLY

We'll walk through key things to know to navigate the online system.

NEW: HOW-TO VIDEO TUTORIALS!



I'd like to highlight a new resource we've created to help you feel equipped to apply for SARE grants. We have 11 short how-to videos. Each one is about 3 minutes and tackles a specific question we get frequently, like:

- Is my idea a good fit for a SARE grant?
- How does the funding work?
- What do I put in the outreach section?
- Etc!

Go to youtube.com and search "NCRSAREvideo" to find this playlist.

Let's Pause for Questions



Before we go to the step-by-step directions for using the SARE online system, I'd like to pause for questions.

If you're heading out:

- Download the Call for Proposals
- Review the rest of these slides
- Be in touch!
 - brow7263@umn.edu
 - 812-405-5681
- Join us for Office Hours:
 - [Wednesday, Oct 9, from 7-8pm Central.](#)
 - [Wednesday, Oct 16, from 4-5pm Central.](#)
 - [Wednesday, Oct 23, from 12-1pm Central](#)



Good luck with your proposal. If you have any questions, contact NCR-SARE.

Stay in touch with SARE:

- On the web: <http://www.northcentral.sare.org/>
- On Facebook: <https://www.facebook.com/NCRSARE>
- On Twitter: <https://twitter.com/ncrsare>
- On Instagram: <https://www.instagram.com/ncrsare>
- On YouTube: <http://www.youtube.com/user/NCRSAREvideo>

**Details about Using
SARE's Online Grant
Management System to
Submit Your Proposal**



STEP #4: USE ONLINE SYSTEM TO APPLY.

<http://projects.sare.org>

Log in or
create an
account

SARE Grant Management System

This site is where the results and activities from [SARE](#) funded projects are reported and applications for grants are

[Search projects](#) to find information from all SARE funded projects.

[Log In](#) to submit a grant proposal or a report for a SARE funded grant project.

[Reset your password](#) if you forgot your password.

[Create an account](#) if you would like to submit a grant proposal and do not have an account.

SARE's mission is to advance - to the whole of American agriculture - innovations that improve profitability, steward quality of life by investing in groundbreaking research and education. [SARE's vision is...](#)

- Now we'll show a few of the screen shots from the online submission system so that you know what to expect. When you go to projects.sare.org, this is what you'll see.
- If you've never had a SARE grant before you will need to first create an account and complete your profile. Click on create account. When you've finished, click on "register." You will have to go to your email to confirm your account, then set up a password and login.
 - There is a video tutorial for this step if you need it!
- If you've had a SARE grant previously and filed reports in this system, your profile will already be in the system and you can log in with the username and password you used for reporting.

Applicant Registration

SARE grants are only available to people and organizations or institutions in the US, its territories and protectorates.

Email*

Username*

Name prefix

First name*

Last name*

Name Suffix (e.g. Dr or Jr)

Job Title*

Institution, organization or Business name*

Institution, organization or Business type*

Address Line 1*

Address Line 2

City*

State/Protectorate*

Zip*

Office/Day Phone*

Cell Phone

Website (http://)

Demographic Information The SARE program is committed to an ethic of openness, inclusiveness, and diversity in all of its programs, policies, and procedures. To monitor our performance in these areas, we ask you to provide your demographic information. Demographic information is only displayed or used in aggregate.

Ethnicity*

Race*

Sex*

Year of birth (optional)

I'm not a robot

Demographic data is not tied to your Application. It is used for our improvement

- To register as a new applicant, complete the requested information.
- Note that we ask for demographic information the first time you use the system. Your demographic information is only aggregated with other proposal demographic information. The people reviewing proposals or determining the proposals funded will not have access to your demographic information.

The image shows a screenshot of the SARE Grant Management System interface. On the left, a box titled "SARE Grant Management System" contains two sections: "Proposal Applicant Links" with links for "Manage my grant proposals" and "Start a new grant proposal"; and "Proposal Reviewer Links" with links for "Manage my proposal reviews" and "Assign final review scores". A callout box labeled "Get started" points to the "Start a new grant proposal" link. On the right, a box titled "Apply For A Grant" shows a "My proposals" section with three expandable regions: "North Central" (IL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, WI), "Southern" (AL, AR, FL, GA, KY, LA, MS, NC, OK, SC, TN, TX, VA, PR, VI), and "Western" (AK, AZ, CA, CO, HI, ID, MT, NV, NM, OR, UT, WA, WY, AS, FM, GU). A callout box labeled "If you're starting a new proposal, choose North Central Region" points to the "North Central" region.

- Once you log in, you'll see this screen.
 - Under the proposal Applicant Links, you'll see options:
 - If you are brand new here, click on "Start a new grant proposal"
 - If you've started a proposal, but not submitted it yet, click "Manage my grant proposals."

[My proposals](#)

Regions currently accepting applications

Click on a region below to show the grants that are currently accepting proposals.

North Central
IL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, WI

2025 North Central Farmer/Rancher Grant

[Call for proposals](#)

Closes: December 5, 2024 at 5:00 pm EST

[Begin a new proposal](#)

Your existing proposals

- [Great title for Farmer Rancher Project](#)

2025 North Central Youth Educator Grant

[Call for proposals](#)

Closes: November 7, 2024 at 5:00 pm EST

[Begin a new proposal](#)

Your existing proposals

- [Really Great title](#)

Choose the Correct program

- You will see a list of all open grant applications, for all four SARE regions.
- Choose the North Central Region by clicking on the plus sign (+). Then choose the correct grant program. You will be completing the North Central Youth Educator Grant application.
- Click on “Begin a new proposal.”

Proposal Overview
2025 North Central Youth Educator Grant

< My proposals View Drafts Call for proposals Submit Proposal

Closes: November 7, 2024 at 5:00 pm EST
Status: Not submitted

Title: Missing title

Edit title

The project title lets reviewers know what your project is about. Use words that are useful for finding your project in a website search. The maximum length is 150 characters which is about 25 words or less. Please use title case.

Project Description:

Missing description

Edit description

Description to be used for search results if funded. Limit of 300 characters

Applicant: Erin Schneider

Project Coordinator: Erin Schneider Change Remove

Title: Missing title

Project title:

Students Learn to Run a Sustainable Herb Farm

Save title Cancel

The project title lets reviewers know what your project is about. Use characters which is about 35 words or less. Please use title case.

The first items that must be completed are marked as “Missing” in red. For example, “Missing title” or “Missing description.”

Click on “Edit title,” then type in the title of your proposal in the space provided. This lets reviewers know what your project is about – be descriptive but not too wordy.

Use key words that are useful for finding your project in a website search. Limit the title to 150 characters or less including spaces (this is about 25 words).

Click on “Save title” to save your title.

Note that throughout the application, you must click on “Save” after every entry to save the information you’ve entered.

Click on “Edit title” again to change your answer.

The screenshot shows a web form titled "2025 North Central Youth Educator Grant". At the top, there are navigation buttons: "Proposal Overview" (highlighted in green), "View Draft", "Call for proposals", and "Next section". The main heading is "Students Learn to Run a Sustainable Herb Farm".

The first section is "Project Co-coordinator - if different from the applicant". It includes the text: "This person signs the contract if the project is funded. Please check 'Co-coordinator'" and "By submitting this proposal, you agree that SARE funds will only be spent on project expenses and that you will complete and submit an annual report (if needed) and final report." Below this is an "Answer:" label and a green button labeled "Add a cooperator".

The second section is "Primary state", with the instruction: "List the state where most of the project work is taking place." It has an "Answer:" label with a red asterisk and an "Edit" button.

The third section is "Start Date", with the instruction: "The start and end dates help reviewers evaluate if you are allowing enough time to complete your project. If funded, you have up to 23 months to complete your project. Your budget needs to be approved before you can spend grant funds. This will likely be by March 15, 2024 but may be later. You can start your project before that date, but will not be able to use grant funds for expenses incurred before your budget is approved." It also has an "Answer:" label with a red asterisk and an "Edit" button.

A callout box on the left side of the form contains the text: "Add Co-Coordinators if there are any".

Add Project Co-coordinators, if there are any, by clicking on “Add a cooperator.” Complete the contact information for Project Co-coordinators or cooperators. Include their email addresses so we can send them a link to confirm their participation. Then click on “Save.”

When you complete and save an answer, a green check mark will appear to let you know that question is done.

General Information

2025 North Central Youth Educator Grant

[Proposal Overview](#) [View Drafts](#) [Call for proposals](#) [Next section >](#)

Students Learn to Run a Sustainable Herb Farm

Project Co-coordinator - if different from the applicant

This person signs the contract if the project is funded. Please check "Co-coordinator"

By submitting this proposal, you agree that SARE funds will only be spent on project expenses and that you will complete and submit an annual report (if needed) and final report.

Answer:

[Add a cooperator](#)

Primary state

List the state where most of the project work is taking place.

✓ **Answer:** [edit](#)
Missouri

Start Date

The start and end dates help reviewers evaluate if you are allowing enough time to complete your project. If funded, you have up to 23 months to complete your project. Your budget needs to be approved before you can spend grant funds. This will likely be by March 15, 2024 but may be later. You can start your project before that date, but will not be able to use grant funds for expenses incurred before your budget is approved.

✓ **Answer:** [edit](#)
March 17, 2025

End Date

You have up to 23 months to complete your project. Your end date cannot be later than January 15, 2027.

✓ **Answer:** [edit](#)

Once you have completed and saved an answer, a green check mark appears next to that question. To change your answer, click on "Edit," change your answer, and click on "Save."

Previous Proposal

Have you submitted this, or a similar proposal, to NCR-SARE before?

✓ Answer: [Edit](#)

- No

Have you previously received a SARE Youth Educator Grant?

✓ Answer: [Edit](#)

- No

List previous Youth Educator Grants Received

- If you received a SARE grant(s) in the past or have a current grant, list the project number(s) along with a summary of your results or progress (for current projects). Use 100 words or less for each grant summary.
- If the project was not completed, explain why not in the summary.

Answer: [Edit](#)

[Proposal Overview](#) [View Draft](#) [Call for proposals](#) [Next section >](#)

Return to main page as needed...

...or click "Next" to continue.

Once you have answered the questions and saved all information in the “General Information” section, click on “Next Section” to move to the next set of questions, or click on “Proposal Overview” to see which sections are yet to be completed. These options are available at the top and bottom of the web page. You can also click on “View Draft” to see how your proposal looks so far, or “Call for Proposals,” if you want to review instructions.

Title: Students Learn to Run a Sustainable Herb Farm

[Edit title](#)

The project title lets reviewers know what your project is about. Use words that are useful for finding your project in a website search. The maximum length is 150 characters which is about 35 words or less. Please use title case.

Project Description:

Youth partner with an herb farmer to learn how to design and manage an herb farm. Youth will learn how to write a business plan, grow and market herbal teas and share their learning process with others.

[Edit description](#)

Description to be used for search results if funded. Limit of 300 characters

Applicant: [Erin Schneider](#)

Project Coordinator: [Erin Schneider](#) [Change](#) [Remove](#)

Additional Editor: [Add additional editor](#)

Proposal Requirements:

Provide the information requested in the sections below to submit your proposal.

- [* General Information](#)
- [* Proposal](#)
- [* Budget](#)
- [* Livestock Care Plan](#)

Youth Educator Sustainable Agriculture Grants

The Youth Educator call for proposals (CFP) is available on the North Central SARE web site at: <https://northcentral.sare.org/Grants/Apply-for-a-Grant/Youth-Educator-Grant/>. Please read it before starting your proposal. It contains details that will help you be successful. You can see some of the instructions from the Call for Proposals below.

If you need a printed application, call 612-626-3113.

Grant Requirement Highlights

Deadline: Thursday, November 7, 2024, at 4:00 P.M. Central Time

Who's eligible: Youth educators in the North Central region

Funding amounts: Up to \$6,000

Grant Goals: Youth Educator Grant projects provide opportunities for educators in the North

This area shows the main sections of your proposal. Click on one to get started.

You're ready to move to the first section of the application, "General Information." Click on "General Information" to answer the questions in that section.

Proposal Overview

2025 North Central Youth Educator Grant

My proposals View Draft Call for proposals Submit Prop

Closes: November 7, 2024 at 5:00 pm EST

Status: Not submitted

Title: Students Learn to Run a Sustainable Herb Farm

Edit title

The project title lets reviewers know what your project is about. Use words that are useful for finding your project in a website search. The maximum length is 35 characters which is about 35 words or less. Please use title case.

Project Description:

Youth partner with an herb farmer to learn how to design and manage an herb farm. Youth will learn how to write a business plan, grow and market herbal teas and share their learning process with others.

Edit description

Description to be used for search results if funded. Limit of 300 characters

Applicant: Erin Schneider

Project Coordinator: Erin Schneider Change Remove

Additional Editor: Add additional editor

Proposal Requirements:

Provide the information requested in the sections below to submit your proposal.

General Information

- * Proposal
- * Budget

Youth Educator Sustainable Agriculture Grants

The Youth Educator call for proposals (CFP) is available on the North Central SARE web site at: <https://northcentral.sare.org/Grants/Apply-for-a-Grant/Youth-Educator-Grant/>. Please read it before starting your proposal. It contains details that will help you be successful. You can see some of the instructions from the Call for Proposals below.

If you need a printed application, call 612-626-3113.

Grant Requirement Highlights

Deadline: Thursday, November 7, 2024, at 4:00 P.M. Central Time

Who's eligible: Youth educators in the North Central region

Funding amounts: Up to \$6,000

If you return to “Proposal Overview,” you will see which sections are completed and which still need to be filled out. Sections that have not been completed have a red asterisk (*) beside them. Click on the next section, which is “Proposal” in this example, and complete that section.

Creating a Budget

Reviewers look for accurate budgets that match the activities in your proposal. For each line of your budget, you will need to provide:

1. **Category:** Use the dropdown menu to choose from the following categories:

| Category | Details |
|------------------------|---|
| Personnel | Use for farmer/rancher labor and hired labor. List everyone who is participating in your project except consultants and service providers who should be listed under Other Direct Costs. Include a realistic estimate of the amount of labor and the cost for each participant being paid with grant funds. NCR-SARE recognizes that farmers and ranchers are skilled workers who should be paid \$25 per hour or more for their labor in grant projects. If participants are not being paid with grant funds, include them but enter \$0 for the grant request. |
| Materials and Supplies | Use for items you plan to purchase to carry out the project. Explain how they will be used to support |
| Travel | For travel costs, use a mileage rate of \$0.67, which covers ownership and operating costs. |
| Other Direct Costs | Use for consultants and service providers. Also use this category for communications, photocopying, conferences-meetings-workshops, speaker/trainer fees, fee for service/stipends, equipment rental, travel, telephone charges, fabrication of equipment, and food and drink expenses. <ul style="list-style-type: none"> Note: Refreshments at field days or group meals for events are allowable if they maintain the continuity of the meeting (meaning: there must be programming before and after the meal). Breakfast meals are generally not |
| Equipment | |

To start filling out your budget, "Add a Budget Item."

Budget

Answer:

Add a budget item

Previous section Proposal Overview View Draft Call for proposals Next section >

Read the Budget instructions in the Call for Proposals, then enter each item of your budget by clicking on "Add a Budget Item."

Your budget items should match the materials and labor described in your grant proposal. A few notes:

- Reviewers look for realistic budgets. Use the real cost of items rather than estimates. Look up budget items on the Internet or call suppliers to find out costs
- There is a video tutorial for this step
- Your budget items should match the materials and labor described in your grant proposal.

You will fill out a box like this for each and every line item in your budget.

Budget

Remember to save after entering each budget item, and provide calculations to show how you justify details.

✓ Answer:

Budget Total: \$6,250

| Description | Category | Amount |
|---|------------------|------------------------|
| Farmer Stipends | Fee for services | \$6,250 |
| 250 hrs for 3 farmers @ \$25/hr | | |
| Institute of Nature and Culture Total: | | \$6,250 \$6,250 |


*Category: -- select category --

*Description:

Details/Justification:

Amount:

[← Previous section](#) [Proposal Overview](#) [View Draft](#)



Once you press "Add a budget item," you will see a box like this for each budget item.

Budget

Remember to save after entering each budget item, and provide calculations to show how you justify details.

✓ **Answer:**

Budget Total: \$6,250

| Description | Category | Amount |
|---|------------------|------------------------|
| Farmer Stipends | Fee for services | \$6,250 |
| 250 hrs for 3 farmers @ \$25/hr | | |
| Institute of Nature and Culture Total: | | \$6,250 \$6,250 |

*Category: -- select category --

*Description:

First, choose what type of expense this item is (by category).

Answer:

*Category: -- select category --

*Description: -- select category --

- Equipment, permanent fencing, perennial seeds and plants, or livestock (50%)
- Materials and supplies
- Other direct costs
- Personnel
- Travel

Choose which category your expense fits into...

Type in a simple description of the item...

...and then show how you calculated the cost. Include:

- Cost per item.
- How many you need.
- Total Cost

Budget

Remember to save after entering each budget item, and provide calculations to show how you justification details.

✓ **Answer:**

Budget Total: \$6,250

| Description | Category | Amount |
|---|------------------|------------------------|
| Farmer Stipends | Fee for services | \$6,250 |
| 250 hrs for 3 farmers @ \$25/hr | | |
| Institute of Nature and Culture Total: | | \$6,250 \$6,250 |

*Category: -- select category --

*Description:


Details/Justification:

Amount:

Save Cancel

[Previous section](#)
[Proposal Overview](#)

[View Draft](#)



- And type in a simple description of the item.
- Under “Details/Justification,” show how you calculated the cost for that item (show your math).

Budget and Justification

Click on "Add a budget item" and fill in the Category, Description, Details/Justification (show your math) are requesting for each budget item. Click on "Save." Keeping adding budget items until your budget is items should be items or labor needed for your project.

*** Answer:**

*Category: Equipment, permanent fencing, perennial seeds and plants, or livestock (50%) ▾

*Description: 27 potted Marsh mallow plants for trial

Details/Justification: 27 plants at \$15.99 per plant = \$431.73 (3 extra ordered in case replacements are needed), plus shipping rounded to \$513. Perennial plants (50% of cost allowed) 50% of \$513 = \$256.50 rounded to \$257.

Amount: 257

Then fill in the "Amount" (round if needed).

- Enter the "Amount" you want to include in the grant budget. Be sure to click on "Save" to save your work.
- You can keep adding budget items by clicking on "Add a Budget Item."

- In this example, only 50% of the cost of the item (perennial plants) can be included in the budget. This is because only 50% of the cost of these items can be included in the grant budget:
- Equipment, permanent fencing, perennial seeds, perennial plants, and livestock.

Budget and Justification

Click on "Add a budget item" and fill in the Category, Description, Details/Justification (show your math) are requesting for each budget item. Click on "Save." Keeping adding budget items until your budget is items should be items or labor needed for your project.

Answer:

*Category: Equipment, permanent fencing, perennial seeds and plants, or livestock (50%)

*Description: 27 potted Marsh mallow plants for trial

Details/Justification: 27 plants at \$15.99 per plant = \$431.73 (3 extra ordered in case replacements are needed), plus shipping rounded to \$513. Perennial plants (50% of cost allowed) 50% of \$513 = \$256.50 rounded to \$257.

Amount: 257

Save Cancel

This is what a saved budget item looks like.

Click "SAVE" after every category. It does not auto save.

Answer:

Budget Total: \$257

| Description | Category | Amount |
|---|--|--------------|
| 27 potted Marsh mallow plants for trial | Equipment, permanent fencing, perennial seeds and plants, or livestock (50%) | \$257 |
| 27 plants at \$15.99 per plant = \$431.73 (3 extra ordered in case replacements are needed), plus shipping \$81 = \$512.73 rounded to \$513. Perennial plants (50% of cost allowed) 50% of \$513 = \$256.50 rounded to \$257. | | |
| Providence Point Farm Total: | | \$257 |

| | | | |
|----------------------|--|--|----------------|
| Edit | Ground cover for planting around trial blocks of marsh mallow | Equipment, permanent fencing, perennial seeds and plants livestock (50%) | \$77 |
| | 9-packs of pint groundcover plants (4 plants: Dutch white clover, sweet woodruff, ajuga, bergenia). Four 9-packs at \$32 each = \$128 plus shipping at \$25 = \$153 x 50% allowed for perennial plants = \$76.50 rounded to \$77. | | |
| Edit | Dehydrator for drying marsh mallow roots | Materials and supplies | \$564 |
| | 1 commercial dehydrator, 10 shelves with glass door, Avantco brand, \$529 plus shipping cost of \$35 = \$564 | | |
| Edit | BCS root digger attachment for tiller to harvest marsh mallow roots | Materials and supplies | \$239 |
| | 1 root digger attachment at \$199 plus tax and shipping of \$40 = \$239 | | |
| Edit | Use of commercial kitchen at Lincoln University for recipe development | Materials and supplies | \$1,000 |
| | 20 sessions at \$50 per session (evening use rate) | | |
| Edit | Field day Local food lunch on the farm for 40 people, which includes programming before and after the meal and marshmallow samples | Other direct costs | \$680 |
| | 40 lunches at \$17 per person = \$680 | | |
| Edit | Project coordinator sets up trial, documents plant growth monthly and photographs, researches recipes for marshmallows, tests recipes, researchs and creates sampling surveys for businesses and consumers. | Personnel | \$3,000 |
| | 120 hours at \$25/hr = \$3000 | | |
| Edit | 2 Lincoln University students document pollinators that are attracted by marshmallow plants, weekly observations through the summer | Personnel | \$320 |
| | 20 hours each at \$16/hr = \$320 | | |
| | | NCR-SARE Total: | \$6,137 |
| | | | \$6,137 |

[« Previous section](#)
[Proposal Overview](#)
[View Draft](#)
[Call for proposals](#)

- Here is part of a sample budget, where they have created several line items for different types of expenses. There is an example budget in the Call for Proposals.

The screenshot shows a proposal submission interface. At the top, it lists the applicant as Erin Schneider and the project coordinator as Erin Schneider. Below this, there are sections for 'Proposals Requirements' and 'Call For Proposals'. The 'Proposals Requirements' section includes a list of sections to be completed: General Information, Grant Proposal, Budget and justification, Letters of Support, and Livestock Care Plan. The 'Livestock Care Plan' section is circled in red. A callout box points to the 'Livestock Care Plan' section, stating: 'Once you have completed the Livestock Care form, click on **Save**. Then click on "Next Section" to go to the "Letter of Support" section.' Another callout box points to the 'Answer:' section of the Livestock Care Plan form, which asks 'Does this project involve livestock (vertebrate animals only)'. The form provides instructions: 'Vertebrate animals (those with a backbone or spinal column) include cows, sheep, and other vertebrates such as bees, other insects, and shrimp are not considered Livestock for this form. If your project involves livestock, answer "Yes" and fill out the Livestock Care form. If your project does not involve livestock, answer "No" and do not fill out a Livestock Care form.' The 'Answer:' section has two radio buttons: 'Yes' and 'No'. The 'No' button is selected. Below the radio buttons are 'Save' and 'Cancel' buttons. A third callout box points to the 'No' button, stating: 'If your project does NOT include livestock, this is the only question you will have to answer.'

If your project **does not** involve livestock, open the Livestock Care Plan form and answer "No" to the first question which is: Does this project involve livestock? Click on "Save," then click on "Next Section" to go to the "Letter of Support" section.

- If your project **does** involve livestock, answer all of the questions in the Livestock Care Plan form and click on "Save."
- You are almost ready to submit.

Proposal Overview
2025 North Central Youth Educator Grant

[View Draft](#) [Call for proposals](#) [Submit Proposal](#)

Closes: November 7, 2024 at 5:00 pm EST
Status: Not submitted

Title: Students Learn to Run a Sustainable Herb Farm
[Edit title](#)

The project title lets reviewers know what your project is about. Use words that are useful for finding your project in a website search. The maximum length is 750 characters which is about 35 words or less. Please use title case.

Project Description:
Youth partner with an herb farmer to learn how to design and manage an herb farm. Youth will learn how to write a business plan, grow and market herbal teas and share their learning process with others.
[Edit description](#)

Description to be used for search results if funded. Limit of 300 characters

Applicant: Erin Schneider
Project Coordinator: Erin Schneider [Change](#) [Remove](#)

Additional Editor: [Add additional editor](#)

Proposal Requirements:
Provide the information requested in the sections below to submit your proposal.

General Information
Proposal
Budget
Livestock Care Plan
[Submit Proposal](#)
[Delete Proposal](#)

Youth Educator Sustainable Agriculture Grants
The Youth Educator call for proposals (CFP) is available on the North Central SARE web site at: <https://northcentral.sare.org/Grants/Apply-for-a-Grant/Youth-Educator-Grant/>. Please read it before starting your proposal. It contains details that will help you be successful. You can see some of the instructions from the Call for Proposals below.
If you need a printed application, call 612-626-3113.

Grant Requirement Highlights
Deadline: Thursday, November 7, 2024, at 4:00 PM, Central Time
Who's eligible: Youth educators in the North Central region
Funding amounts: Up to \$6,000
Grant Goals: Youth Educator Grant projects provide opportunities for educators in the North Central Region to implement new or innovative sustainable agriculture education methods, or significantly expand existing efforts. Educators use the grants to encourage young people to try sustainable practices (farming and ranching that is ecologically sound, economically viable, and socially responsible), and see sustainable agriculture as a viable career option.

- Once you've completed all required sections, you are ready to submit the proposal.
 - Pro tip: It's a good idea to click on "View Draft" before you submit your proposal and do a final review of your proposal. When you are satisfied with how you have answered all the questions, click on "Submit Proposal".
- You will see a screen titled, "Submit Proposal." Click on "Submit proposal" again to confirm that you want to submit the proposal.
- You will get an email from: "SARE Grant Management System <projects@sare.org>," confirming that your proposal was submitted.
- As a reminder, proposals are due by Thursday November 7, 2024 at 4 PM CT/5 PM EST

Submit Proposal

2025 North Central Youth Educator Grant

[Students Learn to Run a Sustainable Herb Farm](#)

If you are satisfied with your proposal, you may submit it now by clicking the "Submit proposal" button below

Submit proposal

CFP closes in 14 days

And click "Submit Proposal" again.

Congratulations, you're done! You will receive a confirmation email shortly. If you don't check the system again to make sure your email address is correct.

This is where you will receive notification about the proposal.

If you need to make changes, you can unsubmit and make corrections.

You must resubmit before the grant application close date.

Students Learn to Run a Sustainable Herb Farm

Unsubmit Proposal

ID: 1130809

Link to share: <https://projects.sare.org/proposals/1130809/4187/>

[Download PDF](#)

Grant: 2025 North Central Youth Educator Grant

Status: Submitted on 08/14/2024 3:29pm EDT by Erin Schneider

[Notifications](#)

- Applicant:** [Erin Schneider](#)
- Project Coordinator:** [Erin Schneider](#)

[show everyone's info](#)

Description for search results if funded: Youth partner with an herb farmer to learn how to design and manage an herb farm. Youth will learn how to write a business plan, grow and market herbal teas and share their learning process with others.

General Information

Congratulations! You have now submitted your Farmer Rancher Grant Proposal. The proposals will be reviewed by a team of North Central region Farmers and Ranchers between the date the application closed and the February 2024 Administrative Council meeting, when the funding decisions will be made. Notifications will go out by mid- to late February 2024.

- After you submit your proposal, you will see this confirmation page. You will also receive an email from the SARE system confirming your submission.
- You can Unsubmit and make changes PRIOR to the closing date for the grant program. Make sure you resubmit by the closing date and time, or your proposal will not be considered for funding.
- Once your proposal is submitted, you can click on “Unsubmit Proposal” to unsubmit your proposal or “Download PDF” to review or print your application.
- To unsubmit, click on “Unsubmit Proposal.” To review or print a copy of your proposal, click on “Download PDF.”

NEXT STEPS

- Read the Call for Proposals
- Think about who can help
- Look at recently funded projects
- Set up an account on projects.sare.org and get started
- Start drafting your proposal
- Try scoring your proposal
- Join us for Office Hours:
 - [Wednesday, Oct 9, from 7-8pm Central](#)
 - [Wednesday, Oct 16, from 4-5pm Central](#)
 - [Wednesday, Oct 23, from 12-1pm Central](#)

Jason Schoch, YENC08-022



Thank you!

Liz Brownlee
brow7263@umn.edu
812-405-5681

ncrsare@umn.edu
612-626-3113

northcentral.sare.org



Good luck with your proposal. If you have any questions, contact NCR-SARE.

Stay in touch with SARE:

- On the web: <http://www.northcentral.sare.org/>
- On Facebook: <https://www.facebook.com/NCRSARE>
- On Twitter: <https://twitter.com/ncrsare>
- On Instagram: <https://www.instagram.com/ncrsare>
- On YouTube: <http://www.youtube.com/user/NCRSAREvideo>