

## Western SARE No-Cost Extension (NCE) Request Form

*For recipients of Western SARE grants after January 1, 2019, please fill out this form and submit it to: [cmarlow@montana.edu](mailto:cmarlow@montana.edu) and [jennifer.vonsehlen@montana.edu](mailto:jennifer.vonsehlen@montana.edu)*

*For an NCE to be considered, this form must be completed.*

*Please submit NCE requests at least 60 days prior to the project end date. Use and submit (with this form) additional pages if more space is needed.*

### Basic Project Information

PI Name (first and last):

Project Title:

WSARE Project Number:

MSU Subaward ID Number:  
(GXXX-XX-WXXX)

Original Project End Date:

Requested New Project End Date:

Estimated Balance of Unobligated  
Funds on Original End Date:

First NCE Request?

### Narrative & Justification

Provide a brief summary of project progress to date.

Provide justification for the no-cost extension request, i.e., explain why the NCE is needed.

Provide a timeline for the portion(s) of the project to be completed during the extension period.

If an unobligated balance at the end of the original project end date is projected, indicate how remaining funds will be used.

If this is a second or subsequent no-cost extension request, please explain the extenuating circumstances that prevented completion of the project.

Provide additional information/comments relevant to the NCE request (optional).